

Present: Steve C , Kellie, Steve H, Tom, Christine, Ade, Chris, Ruth
Apologies: Stef
Observing: Sarah (BCC)

General conversation prior to the meeting regarding BID spend, access to information, payment to BID Managers, other unsupported issues of concern. Kellie and Tom offered reassurance that the last 3 years accounts, projects and transactions had been scrutinized after George's departure, with support of the Treasurer, to ensure no breaches of governance - the outcome was totally satisfactory and the desire from all was to move forward and focus on the now and future. Mention of a £76,000 salary for the BID Manager was discussed and confirmed as factually incorrect. The BID Manager is a freelancer - for total transparency, George Grace was paid £275/day. Ruth's rate is £250 a day (which includes all expenses, national Insurance, tax). It was agreed that any issues/concerns should be addressed in a separate meeting to ensure all Directors were fully comfortable / up to speed.

Agenda:

1. Welcome & Apologies
 2. Review of previous minutes/actions
 3. Review of projects
 - R&R grant
 - new proposals to be voted on
 - existing projects
 - BAD/Big Weekender
 4. Ballot and Business Plan update
 5. Financial Summary
 6. AOB
 - Director Roles (forms completed)
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1. Apologies as noted above.
2. The previous minutes and actions (Open Meeting 11th July 2023) were not reviewed at the meeting due to lack of time but it was agreed to recirculate them with the minutes of today's meeting - they are also available on the website in the key documents section.
3. Update on projects/review of proposals/R&R
 - The R&R project is progressing and BCC are happy with all. Agreement currently being drafted and will be sent to Ruth, who will need to secure a Directors signature and return. Bins, one of the R&R priorities, confirmed as being BELLY BINS - (Sarah to confirm that they accept dog poo)
 - New proposals received since the last Board meeting shown below with details of vote held (8-8-23)

Proposal 1	Insurance Renewal for BID
Detail	Expires Aug 16th 2023
Total requested	£312.40
Vote result (approved by all Directors present 8-8-23)	Steve Clymer, Kellie Hasbury, Steve Hayles, Tom Windybank, Christine Townsend, Ade Williams, Chris Cierpik
Summary	APPROVED £312.40 - 08-08-23
NOTES	Ruth to send full documentation/policy for Steve C to review

Proposal 2	Vintage / Pre Loved Promotion / Trail
Detail	Piggybacking Sustainable Fashion Week and shouting about our wonderful pre-loved and vintage shops in BS3 - we would feature in Sustainable Fashion Week promos, be guests on their panel - funding will support creation of posters, socials, QR code and online map
Total requested	£2000.00
Vote result (approved by 4 Directors) 3 directors abstained	Kellie Hasbury, Steve Hayles, Christine Townsend, Ade Williams Chris Cierpik, Steve Clymer, Tom Windybank
Summary	APPROVED IN PRINCIPLE £2000.00*** - 08-08-23
*** CAVEAT TO FUNDING NOTES	Need to work up proposal more Need to have a minimum of 10 traders taking part Ruth to meet with Naill / workout project plan and email Board for full approval - emailed to Directors 09-08-23

Proposal 3	Street Cleansing / Jet Washing
Detail	Based on traders feedback, cleaning is a high priority, as is reflected in the 5 year 2023-2028 plan with 34% of levy being allocated to street cleaning. (£10,000 was previously approved for the removal of phone boxes on East Street however this isn't happening so Ruth is proposing to redirect this £10,000 to street cleansing asap (Aug-Oct23).
Total requested	£10,000
Vote result (approved by all Directors present 8-8-23)	Steve Clymer, Kellie Hasbury, Steve Hayles, Tom Windybank, Christine Townsend, Ade Williams, Chris Cierpik
Summary	APPROVED £10000.00 08-08-23
NOTES	Ruth to speak to City Centre/Broadmead BID re shared resources Ruth to speak to Critical Waste/MJ Church - other providers to obtain competitive quotes. Ruth to contact traders for 'problem/priority' areas.

Proposal 4	South Bristol Arts Trail
Detail	A community wide annual art trail that is much loved. Traders are welcome to take part and can be included in the trail map and receive a trail flag for outside their shops.
Total requested	£1600.00
Vote result (approved by 4 Directors) Abstained by	Kellie Hasbury, Christine Townsend, Steve Hayles, Tom Windybank, Ade Williams, Chris Cierpik, Steve Clymer
Summary	APPROVED £1600.00 - 08-08-23
NOTES	Ruth to liaise with SBAT and ensure that BBID thanked as funder with logo etc and that traders are included

Proposal 5	Mural to celebrate Planet Local Summit
Detail	An artwork on the side of the Tobacco Factory wall, that forms part of an International Event (and city-wide, ending up at the Tobacco Factory) The mural scene will contain themes of our area as an artistic hotspot). Emphasis on LOCAL
Total requested	£2500.00
Vote result (approved by 5 Directors) 2 directors abstained	Kellie Hasbury, Christine Townsend, Tom Windybank, Steve Clymer, Ade Williams Chris Cierpik, Steve Hayles
Summary	APPROVED £2500.00 - 08-08-23
NOTES	Plaster to liaise with Tobacco Factory and ensure that BBID thanked as funder with logo etc Plaster to feature as part of BAD programme / request that BAD flag is flown during the event

Proposal 6	DISC (online crime platform)
Detail	To support the community trigger, allows images to be shared securely, is accessible by the Police
Total requested	£500.00
Vote result (approved by all Directors present 8-8-23)	Steve Clymer, Kellie Hasbury, Steve Hayles, Tom Windybank, Christine Townsend, Ade Williams, Chris Cierpik
Summary	APPROVED £500.00 - 08-08-23
NOTES	Ruth to request report from Olivia to share with all

- North Street Green - the table tennis table is being removed (the contractor that Ruth has been dealing with confirmed it had gone last week - Ruth confirmed it hasn't so is chasing - again!). Once removed, a replacement will be arranged. Ruth has met with both National Power (who own the substation) and also the Friends of North Street Green who are keen to clear/plant the area. Potential for street art on the building and a living wall, plus perhaps a notice board/Wayfinder Map but we need to be sure we have permission before supporting any community / BID proposals for the renovation).
 - East Street phone box removal - BT have confirmed they cannot be removed as deemed essential for the community in an emergency and nearest others are Asda or North St - Ruth is trying to convince BT to upgrade them to the more open phones (so drug dealing and toileting can't happen). Steve H mentioned the phone box by Dean Lane - **Ruth to ascertain if that box is in use and then revisit with BT).**
 - It is hoped that The Library of Things will occupy what was Shoe Zone on East Street (one side of St Catherine's Place entrance) with a meanwhile lease - **Ruth will share more once known.**
 - Conversations have halted in terms of the Community Hub taking on a meanwhile lease in what was British Heart Foundation (other side of St Catherine's Place entrance) - **Ruth will share more details once known.**
 - Ruth shared that she is in contact with Developers and is building a rapport with them and also the Regen Team at the council - hopefully will mean we are better informed.
 - Ruth shared that the Community Trigger raised mid June is progressing and we (BID) are attending a MAM (multi-agency- meeting) with other stakeholders (police, council, youth, drug) to review what can be done to improve safety and reduce crime - all streets but particularly East St.
 - Ruth shared that networking with other local BIDS is taking place and building those relationships is essential and could help us with shared resources / tips and tricks of what works well for them etc
 - Big Weekender planning going really well - in summary ... 10am - 4pm East Street full road closure Sat 19th Aug with fringe events Sat 19th evening and Sun 20th daytime on North, West & East Street - **BOOKED SO FAR** ... poetry - live music - street pianos - bubbles - market stalls - print workshops - living painting - buskers - please contact Joss directly if any queries
4. Ballot update - Bedminster BID Renewal plans will be hand-delivered by the end of next week - the ballot opens on 17th Aug and closes on 14th Sept - traders are encouraged to post their vote by 10th Sept incase of any postal delays - if you do not receive your ballot paper, please contact Ruth who can request a reissue from the council team

5. Financial Update

Bank balance (08-08-23)	£97,282.79*
Allocated spend (to 31-Oct-23 incl running costs)	£67,750.00
= Surplus of	£29,532.00
+ levy funds due in	£53,324.00

*Note: £6,600 will be reimbursed from R&R grant to BID funds for eat:Festival

*Note: July P&L will be circulated as an attachment with the minutes.

6. Any Other Business

- Director Job Description forms - issued by Stef - please sign and return asap (by 15th August) - if any queries, please discuss with Stef, Tom or Ade - you can download from here but if you need a paper copy, just let Ruth know - [DIRECTOR ROLE 2023](#)
- Date of next meeting was discussed and will be moved to 18th September (as ballot result should be known on 15th Sept) - **Ruth to amend calendar invite**
- Christine shared that a £30,000 proposal has been logged for Warden Road (bin and fly tipping problem area - result round 1 should be known in November)

THANK YOU FOR ATTENDING THE MEETING - IF ANY INACCURACIES PLEASE LET ME KNOW - business@bedminster.org.uk or 07429 269673 - Ruth 😊

Attachments - as referenced above

- Director Role JD - for signing and returning to Stef by 15-08-23
- Open Board Meeting Minutes - 11-07-23
- P&L July