

**Agenda - BBID Directors Only Meeting - 26th September 2023 - Online via ZOOM**

**1. Welcome and Apologies Tom**

- Present: Steve H, Steve C, Tom, Christine, Stef, Ade, Kellie, Ruth
- Not in attendance: Chris

**2. Review of last Board meeting minutes & actions Ruth**

- All actions reviewed and confirmed as complete. Minutes approved.

**3. Update from Council meeting 26-9-23 regarding BID legalities/closing down Ruth**

- It is not an option to appeal a NO vote/result
- All levy monies must be spent by 31-10-23
- The **articles** for Bedminster Town Team need to be revisited/updated so fit for purpose
- Any **job descriptions** need to be revisited/updated so fit for purpose
- BCC will continue to engage with East Street and host/chair the East St Now meetings as part of their commitment/agreement with Recovery & Renewal grant
- A meeting needs to be arranged with **Ruth and the Levy/Business Rates** team for next week
- BID needs to confirm bank balance and project costs/what will be delivered by 31-10-23
- BCC Business Rates team will write to all traders to notify them of the closure of the BID

**4. Financial update / Projects update Ruth**

- P&L for Aug and year to date circulated with minutes of meeting 26-9-23
- Bank balance as of 26-9-23 = £134,555.43
- Committed funds in the region of £70,000 (invoices in the system including Bristol Waste additional cleaning, Plaster BAD Phase 1, Vintage Bonanza, TF Planet Local mural contribution, South Bristol Arts Trail contribution,, BID Mgr Sept/Oct) - exact figures to be **circulated\*** (due to Ruth having covid, not available for the meeting 26-9-23)

**5. Proposal sign offs Ruth**

PASS THE PARCEL - community/trader initiative supporting people at Xmas £1000  
**Approved** by TW, CT, AW,SB,SH - SC Abstained - CC not present to vote

NORTH STREET GREEN - planters/green wall/mural £5000  
**Approved** TW, SH,SC,AW,SB - CT Abstained - CC not present to vote

ST CATHS - anti-bird spikes and basic window dressing £1000  
**Approved** by all present - CC not present to vote

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The below proposals were shared but not voted on ..

- **ACCESSIBILITY PROJECT** - £8000 - Ruth to submit paper for approval via email
- **BAD PHASE 2** - £10,000 - ? - Ruth to submit paper outlining longer term strategy / arrange BAD workshop (**£5,000 Love our High Street funding**)
- **HALLOWEEN PROJECT** - Trail - £3,000 - Plaster to cost proposal for approval via email, could be £6000 and include some new street art - £1600 Plaster for trail, XXXX for Upfest 3 x halloween pieces\* - TBC\*
- **FESTOON LIGHTING** - £15,000 - Ruth to work with Joss to summarise history/map and importantly seek consent from the council in terms of lights being on after 31-10-23 - **will be progressed with Love our High Streets underspend which has end date of Feb-24 so no issues with Oct deadlines**
- **WEBSITE** - Bedminster Town Team website to feature case studies, all that the BID has achieved over the past decade,, FAQ help section for traders (contact info for council/other stakeholders) - **will be progressed with Love our High Streets underspend (not levy funds)**

**6. What are the future possibilities/what as a group do we want to do? All**

- It was acknowledged that Directors/other traders may decide to focus their efforts on their own businesses and not seek something that is a collective
- It was shared that it would be a great shame not to capture, share and reflect on the achievements of the BBID (Bedminster Town Team website)
- It was noted that Bedminster Town Team is a company in its own right - (Bedminster BID a Town Team project); Bedminster Town Team are the named partner with BCC for the R&R grant which has a delivery date of March-24, a full agreement is in place with detailed outcomes/reporting requirements
- General discussion regarding existing Directors time, energy and desire to stay involved with something after 31-10-23 that is so broad (cleaning, baskets, crime, art, events as not all relevant to all businesses and time / resources limited)
- Detailed discussion around Bristol Art District
  - Consensus that BAD excites many and has longevity - BAD is not a transient project that won't last, and has huge scope to really elevate BS3 further as a destination piece/cultural area - all keen to be involved in planning/workshop/3-5 year strategy
  - Need to ascertain Plasters capacity and desire to deliver BAD phase 2
  - Potential for BAD to set up as a CIC
  - Potential for BAD to be a project that Bedminster Town Team delivers/manages

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- Potential to change Bedminster Town Team to a CIC
- CIC's can sometimes apply for funding that Limited companies cant

**7. Any Other Business**

All

- Steve C raised that a meeting had taken place with Ruth, Chris C and Steve in the Summer to explore concerns that Chris had regarding specifically the previous BID Manager and transparency. **Steve will share the notes** of the meeting with all Directors. Both Ruth & Steve were able to address all concerns fully, confirming strict processes in place for all spend, the satisfactory completion of a full audit and paper trail for previous BID years, and put to rest accusations that were not true.
- Ade thanked everyone for their time, energy and commitment with the BID and is hopeful that moving forward there will be interest and new traders that have a desire to work collectively.

**NEXT MEETINGS:**

- |                |         |                   |
|----------------|---------|-------------------|
| - OPEN MEETING | 3-10-23 | STEAM CRANE 6PM   |
| - EAST ST NOW  | 4-10-23 | HIPPIE FLOWER 2PM |
| - BAD WORKSHOP | TBC     |                   |

**ACTIONS:**

- **Articles review**
- **Job descriptions review**
- **Financial position end Sept plus Aug P&L to be circulated**
- **Levy meeting RG/BCC**
- **Papers to be circulated re Festoon, Halloween, BAD, Accessibility**
- **Notes of CC/RG/SC meeting to be circulated to Directors**